



**City of Hazel Park
Building Department
Sign Permit Application
(248) 546-4075**

Sign Company: _____ Sign Company Representative: _____

Address: _____ Phone Number: _____

Name of Hazel Park Business Requesting Sign: _____

Address: _____ Phone Number: _____

Sign Erector's License number with City Clerk of Hazel Park: _____

Type of Sign:

____ Wall Sign ____ Freestanding Sign ____ Projecting Sign ____ Marquee Sign
____ Roof Sign ____ Billboard ____ Temporary Sign ____ Balloon

Size of Sign:

Width: _____ Feet/Inches Height: _____ Feet/Inches Sign Face: _____ Square Feet

The following information must be submitted with this application:

- Construction Plans (to scale)
- Elevations of the proposed Sign (to scale)
- Site plan showing proposed location of Sign

The plans must clearly illustrate the following information:

- Distance from the top of Sign to grade
- Distance of lower edge of Sign to grade
- Distance inner edge will be from the building wall
- Distance outer edge will be from the building wall
- System utilized to secure Sign to pole or framing
- Type of material utilized in Sign facing and framing
- Size of wall where Sign will be installed
- Size of pole or monument where Sign will be installed
- Identify any other signs on the property and their sizes

Electrical Information:

Will the proposed Sign be illuminated or involve electricity? _____ If so, a Sign Permit will not be issued until an Electrical Permit has been obtained by a licensed electrical contractor.

Name of Electrical Contractor: _____

Address: _____ Phone Number: _____

For City Use Only

Permit # _____ Permit Fee: _____ Bond: _____ License # _____

Building Approval: _____ Date: _____ Planning Approval: _____ Date: _____