City of Hazel Park

Tree Trimming or Removal Request

Department of Public Works

City trees may not be removed or trimmed without the approval of the Department of Public Works. Any owner of residential property requesting to trim or remove a city tree located on or in front of their property, shall make application to the DPW, and provide the following information and documentation, including the name of Applicant’s tree contractor and contractor’s insurance.

Any area where tree removed or land disturbed must be graded and seeded. All limbs, branches, leaves, or stumps must be removed by the contractor. Homeowner and/or Contractor shall be responsible for any damage to sidewalk and/or street.

Date: ______________

Property Address: _________________________________________________________

Applicant’s Name: ___________________ Spouse’s Name: _____________________

Applicant’s Address: _______________________________________________________

City/State/Zip: _________________________

Telephone: ___________________ Alternate #: ____________________________

Designate where the tree is located: __________________________________________

Removing tree?  Y  N  Reason for removal? ______________________________________

Trimming tree?  Y  N  Reason for trimming? _____________________________________
*If yes, please attach diagram or sufficient information to identify the trimming to be done.

Contractor’s Name: _______________________
Contractor’s Phone Number: _______________________
* Copy of Contractor’s Insurance documents must accompany this request.

Applicant’s Signature ____________________________ Date: __/__/___

Sent for DPW approval on ________________

☐ Approved   ☐ Denied

Authorized Signature ____________________________ Date

City of Hazel Park
Last updated: July 19, 2013