



**CITY OF HAZEL PARK
DEPARTMENT OF RECREATION
PARADE ENTRY FORM**

The Hazel Park Recreation Department is busy preparing for the 2018 Memorial Day Parade and festivities!

A **Memorial Service** will be held outside of City Hall by the Veteran Memorial site before the parade at 9:00 a.m. on Monday May 28th 2018.

A mandatory **Parade Meeting** will be held at the **Community Center** on **Wednesday May 23rd 2018 at 5:00 p.m.**

We require a representative from each group to attend, as it is important that all groups receive necessary paperwork for the parade route and line-up.

Please note: no packets will be given on the day of the parade.

The parade entry deadline is Thursday, May 17th, 2018.

Enclosed is a parade entry form that should be returned as soon as possible. Entry forms may be submitted to the Hazel Park Recreation Department directly or emailed to hprecreation@hazelpark.org.

Thank you for your participation in our annual Memorial Day Parade. The parade would not be successful without the contribution and support of parade applicants and the community.

Department of Recreation:
(248) 547-5535
620 W. Woodward Heights Hazel Park, MI
www.hazelpark.org



**CITY OF HAZEL PARK
DEPARTMENT OF RECREATION
PARADE ENTRY FORM**

**Hazel Park Recreation Department,
620 W. Woodward Heights, Hazel Park, MI 48030**

Complete the following form to reserve your space in the parade lineup. Please answer the questions as thorough as possible.

CONTACT PERSON : _____

PHONE: _____ **(C)** _____ **(A)**

NAME OF GROUP/ORGANIZATION: _____

ADDRESS:

(Street)

(City)

(Zip)

TYPE OF UNIT:

CHECK **ONE** PARADE PARTICIPANT CATEGORY:

_____ NOVELTY UNIT

_____ DANCE/ENTERTAINMENT/POM

_____ MOTORIZED UNIT (not a float)

_____ MARCHING UNIT ALL

_____ BANDS JR. & SR.

_____ MAJORETTE/FLAGS

_____ VEHICLE (make, model, yr.)

_____ FLOAT

NUMBER OF PARTICIPANTS IN YOUR UNIT _____
(ribbons are based on the number of participants listed)

DESCRIPTION OF UNIT:

Will you need time to demonstrate? ___ YES ___ NO



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CABLE TELEVISION INFORMATION

The Memorial Day Parade will be filmed for city's local cable station. Please fill out this form with information that can be read at the time of your units' performance. Please complete the form with accuracy and print clearly, as the Master of Ceremonies will be reading directly from this form.

Please limit your description to 25 words or less.

NAME OF UNIT: _____

DESCRIPTION OF UNIT: _____

Will you need time to perform? Yes___ No_____ (One minute maximum)

Person completing this form: _____

Phone Number: _____

Please turn this form in with your completed parade packet as soon as possible to ensure your spot in the parade!



**CITY OF HAZEL PARK
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PARADE INFORMATION**

PARADE STARTS: MAY 28th, 2018 at 10:00 A.M. SHARP!

- In the case of Inclement weather: the parade will only disband due to thunder/lightning or severe rain. Parents please stay with your child.

DEMONSTRATION POINT:

- There will be ONE demonstration point at the end of the parade in front of the Community Center. Please keep your performance as brief as possible.

PARTICIPATION RIBBONS:

- Each person participating in the parade will receive a ribbon, which will be worn in the parade.

MEMORIAL SERVICE AND AWARDS:

- The **Memorial Service** will be held at City Hall at 9:00 a.m. in front of the Veteran's Memorial site.
- **BICYCLE AWARDS** will be given at the start of the parade. All bicyclists will be awarded a ribbon for participation.

THE SPIRIT OF HAZEL PARK AWARD

- Based on the judging criteria, one unit will be chosen as the winner of this award.

PLEASE NOTE:

- Each entry maintains a space of **NO MORE THAN 20 FEET** behind the participants in front of them. This will be the case for the duration of the parade.
- Musical groups are encouraged to perform the entire length of the parade route for the enjoyment of all.
- All entries with animals **MUST** ensure proper clean up along the parade route.