City of Hazel Park
Building Department
Sign Permit Application
(248) 546-4075

Sign Company: ___________________________  Sign Company Representative: ___________________________
Address: ___________________________  Telephone: ___________________________

Name of Hazel Park Business Requesting Sign: ____________________________________________
Address: ___________________________  Telephone: ___________________________

Type of Sign:

____ Wall Sign  ____ Freestanding Sign  ____ Projecting Sign  ____ Marquee Sign
____ Roof Sign  ____ Billboard  ____ Temporary Sign  ____ Balloon

Size of Sign:

Width: _______ feet  Height: _______ feet  Sign Face: _______ square feet

The following information must be submitted with this application.

- Construction Plans (to scale)
- Elevations of the proposed Sign (to scale)
- Site Plan showing proposed location of Sign

The plans must clearly illustrate the following information:

- Distance from the top of sign to grade
- Distance of lower edge of sign to grade
- Distance inner edge will be from the building wall
- Distance outer edge will be from the building wall
- System utilized to secure sign to pole or building
- Type of material utilized in sign facing and framing
- Size of wall where sign will be installed
- Size of pole or monument where sign will be installed
- Identify any other signs on the property and their sizes

Electrical Information

Will the proposed sign be illuminated or involve electricity? ____________  If so, a sign permit will not be issued until an electrical permit has been pulled by a licensed electrical contractor.

Name of Electrical Contractor: __________________________________________
Address: ___________________________  Telephone: ___________________________

For City Use Only

Permit #: _______  Permit Fee: _______  Bond: _______  HP Reg. #: _______  License #: _______
Building Approved: ___________________________  Date: ___________________________